

Dated 18/7/2013

DR.K. MANIVASAN, I.A.S.,
Commissioner of Commercial Taxes,
Chepauk, Chennai – 600 005.

Sub: TNVAT Act, 2006 – VAT Audit and Inspection u/s 64 & 65 of the Act – Evolving and implementation of proposals – Timeframe fixed – Circular instructions issued - reg.

It has been observed that now there is no timeframe fixed for completing VAT Audits/Surprise Inspections and formulating proposals based on the result of such VAT audit and inspection by Enforcement wing and implementation of the same by the assessing authorities. The Enforcement and Territorial Joint Commissioners do not appear to have a mechanism to monitor these activities, casewise. Due to absence of such a time schedule and mechanism, proposals involving huge revenue implications are getting badly delayed for implementation and thereby, the revenue due to the government is realised belatedly or become unrealizable. Therefore, the following timeline is fixed for the consequential action from the date of Audit visit/inspection.

VAT Audit to be completed	Within 1 month from the date of visit
Surprise Inspection to be completed	Within 15 days from the date of inspection
Proposals to be approved and communicated to the assessing authority	Within 20 days from the date of completion of audit/inspection
Notice incorporating the proposals to be issued by the assessing authority	Within 30 days from the date of receipt of proposals in case of LTU assessees Within 15 days in case of other assessees
Orders to be passed on the notice issued	Within 2 months from the date of service of notice in case of LTU assessees and proposals involving revenue of more than Rs. 5 crore Within 1 month in all other cases

The Enforcement and Territorial Joint Commissioners should adhere to the above timeframe scrupulously. They should maintain register in their offices to monitor the above time schedule in respect of each case. They should also bring the list of pending cases beyond the above time limit with reason at the time of monthly review meeting.

Deviation of the above timeline without any reasonable cause would invite disciplinary action against the official concerned.

The receipt of this circular may be acknowledged.

Sd/- K. Manivasan

Commissioner of Commercial Taxes

To

1. All the Joint Commissioners (CT) (Territorial and Enforcement), ISIC & MoU Cell)
2. All the Deputy Commissioners (Territorial and Enforcement)
3. All the Head of the Assessment Circles in the State.

Copy to:

1. All the Additional Commissioners, O/o.CCT, Chepauk, Chennai – 5.
2. The Joint Commissioner(Admin), O/o.CCT, Chepauk, Chennai – 5.
3. The Deputy Commissioner (General Service), O/o.CCT, Chepauk, Chennai – 5.
4. All the Joint Commissioners (CT), Deputy Commissioners (CT) & Assistant Commissioners(CT), O/o.CCT, Chepauk, Chennai – 5.
5. The Joint Commissioner (Computer Systems), Chennai – 6 for uploading in the intranet and internet websites.
6. The Director, Commercial Taxes Staff Training Institute, Chennai – 6
7. For Stock File/Spare

//Forwarded by Order//


19/7/2013
Superintendent