

**Circular No.11/2013  
Q3/17076/2012**

**Office of the Commissioner of  
Commercial Taxes,  
Chepauk, Chennai - 5.**

**Dated 29/8/2013**



**Dr.K. MANIVASAN, I.A.S.,  
Commissioner of Commercial Taxes,  
Chepauk, Chennai - 600 005.**

Sub : TNVAT Act 2006 - Conduct of inspection of places of  
business of dealers - Certain instructions issued - Reg.

Ref : 1. This office D.O.letter in Q3/41134/2010 dated 11-5-2012.  
2. This office letter No.Q3/17076/2012 dated 2.1.2013.

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Attention is invited to the references cited, wherein it has been instructed to the Joint Commissioners (Enf.) to furnish the details of inspections authorized by them in Annexure-I immediately to the Commissioner on the date of inspection itself either by fax or through e-mail. Part-A of Annexure II containing consolidated details of inspections authorized by the Joint Commissioners (Enf.) till previous week is to be submitted before 5<sup>th</sup> of every month and Part-B of Annexure-II containing details of inspections authorized by the Joint Commissioners(Enf.) during the previous week is to be submitted every Monday.

Perusal of the Annexures I & II reports received from the Joint Commissioners(Enf.) reveals that except Joint Commissioners(Enf.), Tirunelveli and Salem, all the other Joint Commissioners have failed to submit the above Annexures in time. This failure on the part of the Joint Commissioners(Enf.) to adhere to the instructions given by the undersigned is viewed seriously. Therefore, all the Joint Commissioners

are hereby directed to submit the details of inspections conducted u/s 65 of the TNVAT Act 2006 in Annexure I and II within the prescribed time limit. Any deviation of these instructions will result in reverting back to the earlier system of getting approvals from the Commissioner before conduct of inspection.

The receipt of this circular should be acknowledged immediately.

**Sd/- K. Manivasan**  
**Commissioner of Commercial Taxes**

To

1. All the Joint Commissioners (CT) (Territorial and Enforcement), ISIC & MoU Cell)
2. All the Deputy Commissioners (Territorial and Enforcement)

**Copy to:**

1. All the Additional Commissioners, O/o.CCT, Chepauk, Chennai - 5.
2. The Joint Commissioner(Admin), O/o.CCT, Chepauk, Chennai - 5.
3. The Deputy Commissioner (General Service), O/o.CCT, Chepauk, Chennai - 5.
4. All the Joint Commissioners (CT), Deputy Commissioners (CT) & Assistant Commissioners(CT), O/o.CCT, Chepauk, Chennai - 5.
5. The Joint Commissioner (Computer Systems), Chennai - 6 for uploading in the intranet and internet websites.
6. The Director, Commercial Taxes Staff Training Institute, Chennai - 6
7. For Stock File/Spare

//Forwarded by Order//

  
Superintendent

30.8.13